

BCQHA

BRITISH COLUMBIA QUARTER HORSE ASSOCIATION

DIRECTOR'S MEETING AGENDA

March 1 & 2, 2014

Kamloops

1. CALL TO ORDER

- welcome new members

Carole Walton, Gordie McEachen, Lynda Harrison, Tracy Schell, Carolyn Farris, Cherie Jardine, Haidee Landry

2. APPROVAL OF AGENDA Tracy moves, Carolyn seconded the approval of the Agenda, all in favour, motion carries.

3. Election /Appointments – Gordie

- President Haidee Nominates Carolyn, Carol seconded, all in favour, carried
- President Elect - Vacant
- Past President -Gordie McEachen
- Treasurer - elected from the floor at the AGM – Norma Siebert
- Secretary – Haidee will continue
- Executive Committee - Norma, Gordie, Haidee, Carolyn + NBC person
- Amateur Representative – Vacant, ask Flora Kippan or Anne-Marie G
- Recreational Advisor – Carole Walton
- Membership Secretary – Lynne Carter
- HCBC Representative – Lynda Harrison
- Website Coordinator –Lynne final year mentor Tracy succeed/sponsorship
- Insurance Coordinator - Carolyn
- AQHA Youth Coordinator – Tracy (Sian Russell (LM), Angela Wilson(VI)
- Drug Screening Coordinator – Roseanne Locke
- Finance Committee – Carolyn, Norma, Rose, Pia
- Awards Committee –Ask Gayle, Lynda, Cherie
- Point keepers?

Gordie moves and Carole seconded that all the names put forward to fill the board and committee positions be accepted. All in favour, motion carries.

Meeting Dates for 2014/15:

May Conference call – May 8 @7

June conference Call – June 19 @7

August Conference call –Aug 14 @7

October Board Meeting - Saturday/ Sunday Oct 25/26 9am Sat – 1:00 Sun(LM)

January Conference call –Jan 15, 2015 @ 7

AGM & Board Meeting – spring (VI) Nanaimo Feb 28/ March 1 TBConfirmed

4. SIGNING AUTHORITIES

Tracy moves, Carole seconded, any 2 of Carolyn, Farris, Gordie McEachen, Lynda Harrison and Norma Siebert to sign on our bank accounts, all in favour, motion carries.

5. APPROVAL OF MINUTES

- Board meeting January 13, 2014

Gordie moves and Haidee seconded to accept the minutes of the previous meeting of Jan 13, 2014

- Summary of the 2014 AGM – Good meeting, presentations to the Honorary members Sue Spelay and Linda Noble were well received. Still need to identify 2 persons to review the 2013 financial records.

6. CORRESPONDENCE

- AQHA affiliate agreement.

Gordie moves, Lynda seconded, to sign the AQHA Affiliate Agreement. All in favour, motion carries.

- Northern BC members –

Action Item -Gordie will contact the respondents of his previous communication to NBC members to see if any of those 3 NBC members would be willing to participate in BCQHA conference calls

- Region one

Carole Moved, Tracy seconded that the BCQHA portion of the R1AQHA monies, approx. \$4,000, be pledged to the Region One Scholarship fund payable upon finalization and BCQHA approval of the Scholarship qualifying criteria and Gayle Pawley-Wilson be appointed as the Scholarship Committee Rep for BCQHA. All in favour, motion carries

The board agrees that the left over awards from the Regional Championships should be donated to the Regional Scholarship show.

Carol moves, and Tracy seconded that the approx. \$8000 returned to us from R1AQHA, be returned to CQHA and those funds be dedicated to the Shannon Burwash Memorial Scholarship. All in favour, motion carries

7. FINANCIAL REPORTS

- BCQHA – Report attached
- Zone requirements for AQHA and Insurance – send to Carolyn Farris

On the aging summary, Dawson Creek and Terrace, are each owing \$30.

Gordie moved, Carol seconded to write off the outstanding debts to BCQHA totalling \$60. All in favour, motion carries.

8. OLD BUSINES

- a. Insurance update – Zone Financial reports need to be sent to Carolyn Farris by March 30
- b. Previous meeting minutes / policies / bylaws etc. and website posting
Action Item- Haidee to post approved minutes of Oct. 2013 and Jan. 2014 to the BCQHA website
- c. AQHA request for information
 - a. I.e. financial information/ director's /officers/ BCQHA contact info.
Action item-Carolyn will complete and send the information to AQHA
- d. BCQHA Novice amateur Qualify
 - a. Application can be found on the BCQHA website. Applications are to be submitted to the President by June 30, 2014
- e. Awards History project – status update and next steps. Close to being completed, 9 more trophies to record. 2013 data still to be entered. Scrap booking materials purchased previously should be sold or donated.
Action item-Lynda will check with Cherie to get an inventory of the product
- f. Take Aim – Gayle made a submission and asked for AQHA E-blast to AQHA members in BC.
- g. Directors Responsibly Policy – distributed to the BOD to review and take back to their zones for input to the policy

- h. Show/Event **Gord moves, Tracy seconded to approve the show/event policy as amended in discussion and distribute to the BOD. All in favour, motion carries .**

Rule Book -Update the AQHA Mission Statement, Update the AQHA position of Statement, Look at # 2 the class minimum, # 7 is this still relevant, how could it be changed. Ask the question on the website and social media. Bring edited version for presentation to the 2015 AGM.

- i. Drug Penalty Policy
Lynda moves and Tracy seconded that the draft drug screening policy as reviewed be adopted as an interim policy and be brought back to the June meeting, all in favour, motion carries Ali Buchanan, Linda Noble, Debbie Castle and Orville Smith are suggested and will be asked to participate on the Drug Penalty Hearing Committee.
- j. Societies Act – update for BCQHA –
Action item- Carolyn Farris will complete with current information and submit
- k. CQHA -2014 Affiliate Grant Application – plan was approved in Oct. Gayle will submit application
- l. Release and Waiver – Approved for use in all Zones and has been distributed
- m. BCQHA Awards – In Progress, Winners have been identified and Gayle is working on the awards
- n. Region One – Gayle’s written report was presented at the AGM

9. NEW BUSINESS

- a. BCQHA Marketing - Have logo’d items for bazaar, non-traditional recognition program in place. Social media in place and could be expanded on. Need to identify reasons to join BCQ – Prizes for membership, social media games (trivia, recognition for any kind of participation, interesting functions out side of showing, interest in AQHA, advertise the battle of the breeds, AQHA speaker, Yes conference)

Advertise a Membership draw. Prizes TV, camera, video camera,
Gordie moves to award 3 of the prizes for a membership draw and advertise this draw. To be drawn early bird June 30 and 2 prizes drawn Oct 25th Seconded by Carol, all in favour, motion carries

Gordie moves that each zone to review areas where there can be a differential rate as a benefit to BCQHA members, seconded by Haidee, all in favour, motion carries

Marketing Committee -Tracy, Carol, Haidee, keeping Carolyn in the group. Touch base with Lynne and Amberlee
First conf. call March 27 @7pm

b. Member suspension continuity.

Review membership policy Carolyn, Gordie. It was noted that there was an error in the approved minutes of Oct. 2013 that should have read 4th 1/4 rather than 3rd ¼. Secretary will make the amendment.

Action item – Lynne Carter to confirm it is correct on Membership Applications

c. Northern BC membership.

Action item-Gordie will contact the 3 members that responded to his letter to NBC members to see if someone will participate in conference calls

d. Update by-laws to meet with Drug Penalty Policy requirements

e. Look at bylaws to confirm the treasurer, do they have voting rights if they're elected.

Gordie moves and Tracy seconded that Norma Siebert be appointed as Treasurer and Director with full voting rights. All in Favour, motion carries

10. ADJOURNMENT -12:02 pm – Next meeting May 8@7pm via teleconference

Action items

- Need 2 people to review the 2013 BCQHA Financial Records
- Change signing authorities
- Send Zone financial reports to Carolyn
- President to set Drug Penalty Committee
- President to appoint 2 points keepers
- Haidee amend and Send Oct 13 minutes to Carolyn
- Each zone to review areas where there can be a differential rate as a benefit to BCQHA members
- Gordie to contact NBC members to find member to attend BOD meetings
- Carolyn to send AQHA bylaws with the affiliate ratification
- Tell Norma to write off the debt of Dawson Creek and Terrace
- Carolyn to Check show event policy re insurance for shows that are run by other societies.
- Carolyn to submit Annual report for the Society Act
- Correct minutes of Oct. 2013 to state 4th 1/4. instead of 3rd ¼
- Lynne to confirm membership form says 4th ¼
- Lynda will check with Cherie to get an inventory of the scrap booking product
- Haidee will inform Gayle that BCQHA will donate our share of the R1 prizes to the R1 Scholarship Show and commit our portion of R1AQHA funds to the R1 Scholarship.

Marketing Committee to meet via teleconference March 27 @7pm Tracy, Haidee, Carole, maybe Amberlee and Lynne would agree to join this committee.