

BCQHA strongly supports the continuation of current show circuits and the extension of new circuits. In order for points to count towards BCQHA year-end awards the following steps must be followed;

1. Zone secretaries or directors are to let the Insurance Coordinator know of all the zone functions in order for the insurance coverage to be arranged a minimum of one month in advance.
2. Each year at the fall BCQHA Board of Directors meeting dates for all known shows will be approved. Changes and additions to these dates will require board approval.
3. The Show approval fee of \$75 per show along with a photocopy of the front page of the AQHA Show Approval form or the BCQHA Show Approval Form must be sent to the BCQHA Treasurer 120 days prior to the show dates. Refer to the website bchqa.com for the current treasurer, forms and contact information.
4. Upon completion of the show the BCQHA levies must be submitted to the Treasurer within 30 days. BCQHA levies are \$2.00 for drug screening and \$2.00 for year end awards for each judge. Show secretaries are reminded that a \$4.00 USD per horse per show/judge processing fee is also due to AQHA directly.
5. All show secretaries and managers must conform to AQHA requirements
6. Failure to turn in levy monies with 30 days of the show may result in points not being counted for year end awards or approval of shows in subsequent years.
7. In the event of a cancellation of a show circuit the BCQHA President must be advised. Show secretary is to contact AQHA and ensure judges are also contacted. A request may be made to hold the dates for one year but after that the dates become open for new shows or changes to dates of other circuits.
8. NEW SHOW APPROVAL requires that home zone's approval is given. Should seek to avoid conflict with current shows or major BCQHA events and not be on the same date unless they are greater than 450 miles apart and approved by the BCQHA Board. BCQHA has an agreement with AQHA that new shows will not be approved without consultation with the affiliate. Following BCQHA approval, the show secretary must get AQHA approval for the proposed shows. AQHA classes held at an open show only need zone approval but must be aware that dates will not be allowed for a full AQHA Show if they conflict with a current show, within the 450 mile restriction set by BCQHA.

Appendix 1

BCQHA LEVIES FORM

To: BCQHA Treasurer

Date:

Zone:

Number of horses _____ X \$4.00 = _____

X Number of Judges _____ = _____

Submitted by: _____

Signature: _____

Note: \$4.00 BCQHA levy is \$2.00 for Drug Screening and \$2.00 for Year End Awards

Appendix 2

Show Approval Form

October 2015

Year-end awards are detailed in the bylaws and rules. Members have considered the importance of these awards and the work involved several times and it is considered a major program for the Association. Funding is currently provided by a levy for each horse under each judge at approved circuits.

1. President arranges for 1 or if possible 2 anonymous points keepers by the date of the first show.
2. BCQHA President is to obtain show results as they become available from AQHA. The President is to forward the results to the points keepers.
3. Membership Secretary provides a membership list by the date of the first show. The designated person forwards to the points keepers. This list will need to be periodically updated to ensure accuracy. Points will only count from the date membership is paid.
4. All Around Award winner names will be forwarded to the Awards committee for ordering of BCQHA logo prizes.
5. All around and hi point names are forwarded to the person willing to make the certificates.
6. Awards committee arranges creation of the BCQHA Year End Awards electronic book to be posted on the BCQHA website. Presentation of awards and certificates at a suitable venue.